

PRE-HEARING SUMMARY REPORT
(Report by the Director of Central Services and Monitoring Officer)

1. INTRODUCTION

- 1.1 Guidance published by the Standards Board for England recommends that a summary of the main aspects of the case to be heard should be prepared by the Monitoring Officer for inclusion in the papers to be sent to all Members of the Standards Committee who are to conduct the determination hearing, the Councillors involved, the person who made the allegation and the Investigating Officer.
- 1.2 The pre-hearing process summary should set out details relating to the allegation and investigation and highlight any issues which the Committee might need to address.
- 1.3 For ease, the pre-hearing process is presented in tabular form in the Appendix to this report.

2. CONCLUSION

- 2.1 The Committee are requested to note the pre-hearing summary report.

BACKGROUND PAPERS

Standards Committee Determinations Guidance for Monitoring Officers and Standards Committee.

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HUNTINGDONSHIRE DISTRICT COUNCIL

PRE-HEARING PROCESS SUMMARY

NAME OF AUTHORITY: HUNTINGDONSHIRE DISTRICT COUNCIL	
Name of Member who the allegation has been made about	Former Councillor J Willcock
Name of person who made the original allegation	Mrs S Dean
Case Reference Nos. Standards Board for England	SBE 1533606
Name of Chairman of Hearing	Mr D H Bristow
Name of Monitoring Officer	Mr P Watkins
Name of the Ethical Standards Officer who referred the matter	S Kingston (Mr Kingston will not be in attendance)
Name of Investigating Officer	Christine Deller
Name of Clerk to the Hearing	Mrs C Bulman
Date, time, place of hearing	Wednesday 17th January 2007, 9.30 am Chief Executive's Meeting Room, Pathfinder House, St. Mary's Street, Huntingdon
Summary of the allegation and relevant section(s) of the Code of Conduct	that the named Member – - disclosed information given to him in confidence - failed to declare a personal interest - failed to declare a prejudicial interest - failed to withdraw from a meeting of Little Paxton Parish Council when a matter in which he had a prejudicial interest (allegedly) was discussed and voted upon. Contrary to Sections 3(a), 7(1), 8, 9(1) and 10(a) of Little Paxton Parish Council's Code of Conduct
Findings of fact in the ESO's report that are agreed/not agreed	Correspondence received from former Councillor J Willcock and Mrs S Dean is appended to the report of the Investigating Officer. Notes of interviews undertaken with the parties concerned (as amended and agreed) are enclosed. There are no major areas of disagreement of fact.
Names of Witnesses	Councillor J Willcock, Mrs S Dean, Mrs J Gellatly (Parish Clerk) and Mr and Mrs Dring have been invited to make themselves available for the hearing
Outline of proposed procedure	Enclosed at Agenda Item No. 2